

INFORMATION BULLETIN

JOB TRAINING PARTNERSHIP ACT

Number: B97-101

Date: February 24, 1998

Expiration Date: 7/1/99

69:45:cst

TO: SERVICE DELIVERY AREA ADMINISTRATORS

SUBJECT: JOB TRAINING PLAN UPDATE

This Information Bulletin provides the status of the Job Training Plan (JTP) instructions for Program Years 1998 and 1999, and restates the publication requirements for the plan.

The JTP for Program Years 1998 and 1999 includes instructions and forms that are simplified from prior year plans. For example, Titles II and III budget and participant forms have the same format and are in Excel worksheets for easier computations. Second-year funding is also included as a percentage which may eliminate the need for a second-year modification.

The JTP will be available on the Internet the first week in March. We recommend that you continue with local planning efforts relative to the two-year planning process. In the absence of new instructions, please refer to Directive D95-31 which provided instructions for the last two-year plan. Additionally, attached is an excerpt from the new Job Training Plan instructions regarding publication and public hearing requirements. Please note that the Job Training Partnership Act requires that the plan, or a summary of the plan, be published by March 2, 1998.

Please contact your Program Manager if you have any questions regarding this Information Bulletin.

/S/ BILL BURKE

Acting Assistant Deputy Director

Attachment

2. Public Hearing (State-Imposed Requirement)

Section 15045 of the CUIIC requires that the PIC hold the public hearing on the proposed plan prior to submitting the plan to the CEO(s). The hearing must be held some time between the first publication of the plan, March 2, 1998, and the final publication of the plan, April 10, 1998. The public hearing must be announced at least ten days prior to the date of the hearing. All comments received about the plan, either at the public hearing or in response to the publication of the plan, must be responded to in writing. Responses must be sent by the PIC or the CEO, or both, and comments and responses must accompany the final plan when it is submitted to the Governor.

3. Final Publication (April 10, 1998)

80 days prior to start of the program year (April 10, 1998) the final plan, or a summary of the final plan, must be published. To meet this requirement, an announcement that the plan is available at the administrative office of the SDA or other public place (e.g., library) is sufficient. The announcement must contain the location, dates, and times that the plan will be available for public review. The announcement should also indicate that the plan was first published on March 2, that a public hearing was held and the date of that hearing, and that the final plan will be submitted to the Governor by May 1, 1998. Finally, the announcement should indicate that persons wishing to petition the Governor for disapproval of the plan may do so within 15 days of the plan submission if they can show that they: 1) represent a substantial client interest; 2) took appropriate steps to make their views known through the public hearing and plan review period; and 3) the request for disapproval is based on statutory requirement violations [JTPA 105(b)].

F. Final Plan Submission to Governor (May 4, 1998)

The period between final plan publication (April 10, 1998) and plan submission, May 4, 1998, is intended to give SDAs time to respond to comments received and to secure the required signatures. Please submit four copies of the plan, at least two with original signatures, to be received by 5p.m., May 4, 1998, using one of the following:

MAIL

Employment Development Department
Job Training Partnership Division
Attention: Plan Review Unit
P.O. Box 826880, MIC 69-1
Sacramento CA 94280-0001

HAND DELIVER

Employment Development Department
Job Training Partnership Division
Attention: Plan Review Unit
722 Capitol Mall, Room W1077
Sacramento, CA 95814

COURIER SERVICE/OVERNIGHT MAIL

Employment Development Department
Job Training Partnership Division
Attention: Plan Review Unit
800 Capitol Mall, MIC 69-1
Sacramento, CA 95814